

**Phoenix Association of the Deaf, Inc.
Board of Directors Meeting
At Phoenix Deaf Community Center (PDCC)
Tuesday, September 11, 2018**

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Pam Katz called the board meeting in order at 8:45am

Roll call:

President Paul Crump: Absent

Vice President Tim Lewis

Secretary Judy Mohan

Treasurer Ray Kilthau

Chair: Vacancy

Vice Chair Frank Cruz: Excused absent

Board Pam Katz

Board David Herbold

Board: Vacancy

Advisor Albert Couthen

The board member decided to go into Executive session at 8:50am to 9:35am.

Board meeting resumed at 9:55am.

May 29, 2018 Board of Directors meeting minutes was approved as read.

Financial report: Treasurer Kilthau reported that PAD has \$8,251.04. Will share Annual report at General meeting.

Acting President Tim Lewis' report:

- Alarm system
- Need to pick a Chair for Election committee
- No cleaning people as this time to clean PAD buildings
- Kitchen key lock issue
- Alarm system
- Projector: need more power
- Ways to promote new members
- Cashier machine is not working
- Need a Budget committee
- Need to pick a Chair for Board
- Need one more to serve on Board
- Said that some of fire extinguishers have expired: suggest to bring to shop
- Could not get in touch with Jed Barish and _____?_____ to perform as paid Web Master: suggest to contact President Crump again
- Backwash issue (water line): suggest contacting City of Phoenix Water Dept.
- Water bill is so high since water problem back in 2017
- Refrigerator issue: GPDSC fridge lock was removed by President Crump

Recess: 11:20am
Resume: 11:37am

Agreed that we will stop for Lunch at 12:30pm

M-1: A Board member moved that the positions of Chair and Board member are now vacancy until Election. **PASSED**

M-2: A Board member moved that we have General meeting & Election on November 10, 2018 at 10:00am. **PASSED**

M-3: A Board member moved that we keep the same cleaning people. **PASSED**

M-4: A Board member moved that we would discuss the "Kitchen key locks issue" in Executive session after the Board meeting. **PASSED**

Secretary Judy Mohan's report:

- Rental fee has not been approved by the members at January 13, 2018 General meeting
- Concerned about the rental fee increase without letting Affiliation know as well to public
- Rental forms & Guideline have been changed without Board approval
- Events Flyers have been distributed without Board approval
- Need an Oath proceed for me as Secretary from Board approval at Board meeting on May 29, 2018.

Treasurer Ray Kilthau's report:

- Discuss about Liability for Renters & fee, etc.

LUNCH BREAK begins at 12:30PM
Resume at 1:30pm

Board Pam Katz gave an Oath to Judy Mohan as PAD Secretary.

GPDSC Liaison Vice President Judie Cronlund's report

- Shared email letter to PAD from its Board members
- Not pleased what President Paul Crump said in his Vimeo, very rude and disrespectful act & negative attitude
- Issue over the use of Fridge
- Locks and keys issue
- Cleaning person
- Alan Bernier's note

M-5: A Board member moved to develop a Guideline for making any kind of flyers. **PASSED & referred to Board**

M-6: A Board member moved that we, Officers & Board members not to use Video message to PAD members. **PASSED & referred to Board & make report to next Board of Directors meeting.**

M-7: A Board member moved that we write and waive the Affiliation and Rental fee letter to Greater Phoenix Deaf Senior Citizens (GPDSC) except utilities bill. **PASSED**

M-8: A Board member moved that we develop a guideline for rental fee and rental policy for member, non-member, Affiliation & Public. **PASSED & referred to Board by November General meeting.**

M-9: A Board member moved that the current rental fee remains the same until end of this year. **PASSED**

Committee report:

- Member Drive Albert Couthen said that PAD now has 146 members. Anyone who needs to join as new member must do by October 13, 2018.
- Temporary Volunteer Coordinator Albert Couthen informed us that there would be no more volunteer working at University of Phoenix Stadium. The new company Craft Culinary Concepts wrote us a letter and informed that they will not renew the contract with us for the upcoming season. They thanked us for our dedication over the last several seasons at the stadium and wish us the best in all of our future endeavors.

M-10: A Board member moved that we have a General meeting on Saturday, September 29, 2018 at 10:00am. **PASSED**

Unfinished business: Board meeting May 29, 2018, Motion was made about developing a Memorandum of Understanding (MOU) with Mormon volunteers.
We agreed to get together to develop one ASAP.

Next Board of Director meeting will be on Saturday, October 20, 2018 at 1:00pm.

Adjourned at 3:17pm

Board of Directors resumed the Executive session at 3:50pm.

Respectfully Submitted,

Judy P. Mohan
PAD Secretary