

**Phoenix Association of the Deaf, Inc.  
Board of Directors meeting  
At Phoenix Deaf Community Center (PDCC)  
Monday, November 5, 2018**

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Vice Chair Frank Cruz called the board meeting to order at 5:31pm.

Roll call: President Paul Crump – suspended  
Acting President Tim Lewis  
Secretary Judy Mohan  
Treasurer Ray Kilthau  
Chair – vacancy  
Vice Chair Frank Cruz  
Board Pam Katz  
Board David Herbold  
Board – vacancy  
Advisor Albert Couthen

Visitors: 7

Board Pam Katz requested for Executive session at 5:45pm.

Resume at 6:36pm.

Board meeting September 11, 2018 and Special Board meeting September 25, 2018 minutes were accepted as read with some corrections.

Financial report: Treasurer Kilthau reported that PAD has \$8,391.51  
: Gary Burgess and Albert Couthen will audit on  
Wednesday, November 7, 2018 at 10:30am.

**Acting President Tim Lewis' report**

1. Cleaning/Custodian
2. Concerns weed on property

**M-1:** Pam Katz moved that we hire a “weed killer” company to do the work.

Acting Lewis *amended* that we shall have 3 estimates.

**Main motion:** as read that we need to have 3 estimates of “weed killer” company to do the weed removal. **PASSED**

3. LCD lamp for projector
4. Cashier register (Tom Buell informed us that he found one and will donate ASAP)
5. Key issues: That deposit of \$25 and loss of keys \$250 have not been approved by the Board of Directors under President Crump, therefore, we need to return deposit money back to those who deposited recently.

**M-2:** Pam Katz moved that we replaced the current key security access with a better security touch pad from Arizona Deaf Senior Citizens Coalition (ADSCC) \$1,000 donation money. **PASSED**

**M-3:** Acting Lewis moved that we purchase one concrete parking barrier from ADSCC \$1,000 donation money. **PASSED**

6. Called Arizona Commission Corporation (ACC) and explained to them that we did not update the officers listing. ACC recommended for us to wait until January to pay \$10 **OR** we pay the penalty when we updated the information. *There was consensus agreement that we prefer to pay penalty to keep PAD in ACC good standing.*
7. Property tax
8. Website issue: It was shut down on November 1, 2018 due to expired date because there was no payment made. Treasurer Kilthau did not know anything about it and never receive a payment notice via mail or email. Acting Lewis took care of it by changing the system without letting the Board of Directors know. *There was consensus agreement that Treasurer Kilthau will take care of this billing matter.*

**M-4:** Ray Kilthau moved that we transfer Website responsibility from Acting President Lewis to Tom Buell. **PASSED**

**M-5:** Ray Kilthau moved that we buy Website Domain name “PADinc.org” for 10 years. **PASSED**

9. Would like to know we can share some PAD information in Facebook. *The Board of Directors did not want to stir up the misunderstanding to members and/or people.*

## **BREAK time 8:42-8:53pm**

### **Secretary Judy Mohan's report**

- Express my feelings about the surveillance cameras being watched by Acting President Lewis occurred on October 6 & 31, 2018. Strongly believe that using the cameras for emergency to see what is going on and alarm notified by the Protection One Company. *There was consensus that whoever has an access to it to follow the request for emergency use and alarm notified by the Protection One Company.*
- Filthy in Men's restroom, mirror was defaced after the October 27, 2018 event
- Went to GPDSC General meeting on October 25, 2018 as a PAD Liaison for Acting President Lewis
- Was told that the mails from Post Office will drop off every Thursdays but never happened
- Sent few emails to Acting President Lewis, none heard from him but he replied to others email
- Ray Kilthau and I are working together to find Custodian Company to clean Restrooms
- Found one possibly Custodian: Roger Lewis is referred by Mattie Ogles and Mary Susan Case
- Had two representatives from each Cleaning Company to come and give us an estimate service fee
- Brought two (2) LCD bulbs for Projector for Ray
- Sent certified letter to Paul Crump on October 18, 2018 and he signed on October 20, 2018.
- Informed that PDWO wants to reserve the Hall on Saturday, December 8, 2018 from 10:00am to 5:00pm
- Could not have an access to PAD Website due to shut out
- TV Cable issue
- One member request to read 2016 PAD General meeting minutes on Wednesday, November 7, 2018
- Sorenson representative John Ramey requests to use the Hall on Thursday, November 15, 2018 from 5:30-9:00pm. Sorenson has 5 hours left of 10 hours available

- Keys issue: none of them in the safe box are accessible.  
There was chaos while Acting President Lewis was absent for 2 weeks

**M-6:** Ray Kilthau moved that we revise the key access situation.

**PASSED**

**M-7:** Ray Kilthau moved that we postpone the Election session from November 10, 2018 to January 12, 2019 due to Arbitrary committee has not had its conclusion results yet. **PASSED**

**M-8:** Pam Katz moved that we replace the damaged cabinets (inside support strip). **PASSED**

**M-9:** Pam Katz moved that we limit Board of Directors with 2 keys and a FOB for time being. **PASSED**

**M-10:** Ray Kilthau moved that we let Ed Beck to take care of our mailbox repairs. **PASSED**

**M-11:** Ray Kilthau moved that the Affiliated Organization gets its own mailing address elsewhere begins January 1, 2019. **PASSED**

**M-12:** Consensus agreement that we ratify President Paul Crump's request of \$250 to spend on supplies & canteen items. **PASSED**

GPDSC Liaison Russ Bye informed us that the GPDSC members approved to share half expenses of Utilities with PAD.

### **Committee report**

Law Committee Chair Tom Buell is working to recruit few more members to serve on his committee. Chris McPeck is on Law committee.

Adjourned at 10:16pm

Respectfully submitted,

*Judy P. Mohan*

PAD Secretary